

State of California—Health and Human Services Agency  
Department of Health Services



SANDRA SHEWRY  
Director



ARNOLD SCHWARZENEGGER  
Governor

November 9, 2004

Dear Interested Parties:

**ACTUARIAL RATE DEVELOPMENT PROJECT REQUEST FOR PROPOSAL  
(RFP) 04-35855 ADMINISTRATIVE BULLETIN 2, ADDENDUM 2**

The purpose of Administrative Bulletin 2 is to provide clarification on page 71 of the RFP main document. In order to configure the RFP so that it accurately reflects the current requirements and considerations please replace the existing pages in the RFA with the new pages provided in this addendum using the guide that follows:

<b>REMOVE EXISTING PAGES</b>	<b>ADD NEW/REPLACEMENT PAGES</b>
Page 71	Page 71

The change is being made to rectify a conflict on page 71 of the RFP. The change is highlighted to denote the revision.

In order to configure the Internet version of the RFP (single-sided) so that it accurately reflects current requirements and considerations, replace the existing Page 71 with the new page 71. The website for the electronic version is [www.dhs.ca.gov/omcp](http://www.dhs.ca.gov/omcp).

Thank you for your continued interest in the Actuarial Rate Development Project procurement effort.

If you have further questions, please contact Robert Marlow, lead analyst assigned to this procurement, at (916) 255-6023.

Sincerely,

Donna Martinez, Chief  
Office of Medi-Cal Procurement  
Enclosures

Any firm that claims and is granted EZA and/or TACPA preference cannot displace an award to a certified small business (including microbusiness).

## R. CONTRACT TERMS AND CONDITIONS

The winning Proposer must enter a written contract that may contain portions of the Proposer's proposal (i.e., Cost Proposal Forms, Work Plan), Scope of Work, standard contract provisions, the contract form, and the exhibits identified below. Other exhibits, not identified herein, may also appear in the resulting contract.

The exhibits identified in this section contain contract terms that require strict adherence to various laws and contracting policies. DHS will not accept alterations to the General Terms and Conditions (GTC), DHS' Special Terms and Conditions, the Scope of Work other exhibit terms/conditions, or alternate language that is proposed or submitted by a prospective contractor. A Proposer's unwillingness or inability to agree to the proposed terms and conditions shown below or contained in any exhibit identified in this RFP may cause DHS to deem a Proposer non-responsible and ineligible for an award. DHS reserves the right to use the latest version of any form or exhibit listed below in the resulting agreement if a newer version is available.

The exhibits identified below illustrate many of the terms and conditions that may appear in the final agreement between DHS and the winning Proposer. Other terms and conditions, not specified in the exhibits identified below, may also appear in the resulting agreement. Some terms and conditions are conditional and may only appear in an agreement if certain conditions exist (i.e., contract total exceeds a certain amount, federal funding is used, etc.).

~~In general, DHS will not accept alterations to the GTC, DHS' Special Terms and Conditions, the Scope of Work, other exhibit terms/conditions, or alternate language that is proposed or submitted by a prospective contractor. DHS may consider a proposal containing such provisions "a counter proposal" and DHS may reject such a proposal as non-responsive.~~

### 1. Sample Contract Forms/Exhibits

<u>Exhibit Label</u>	<u>Exhibit Name</u>
Exhibit A-1	Standard Agreement (1 page)
Exhibit A	Scope of Work (3 pages)
Exhibit B	Budget Detail and Payment Provisions (3 pages)
Exhibit C – View on-line.	General Terms and Conditions (GTC 304). View or download this exhibit at this Internet site <a href="http://www.ols.dgs.ca.gov/Standard+Language/default.htm">http://www.ols.dgs.ca.gov/Standard+Language/default.htm</a>